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Instruction to fill Mandate:

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|--|--|
| 1. UMRN - To be left blank   | 12. Amount in words  |
| 2. Date in DD/MM/YYYY format   | 13. Amount in figures  |
| 3. Sponsor Bank IFSC Code - IDFB0000001 - already Printed  | 14. Frequency at which the debit should happen   |
| 4. Utility Code. Unique code of the entry to whom mandate is being given - To be provided by the entity. | 15. whether the amount is fixed of variable  |
| 5. Name of the entity to whom the mandate is being given   | 16. Reference - 1 : Any details requested by the entity to whom the mandate is being given |
| 6. Account type - SB / CA / CC / SB-NRE / SB-NRO / OTHER   | 17. Reference - 2 : Any details requested by the entity to whom the mandate is being given |
| 7. Tick - Select your appropriate Action   | 18. Your Phone Number  |
| a. Create - For New Mandate  | 19. Your email Id  |
| b. Modify - For Changes/Amendment on existing mandate  | 20. Period for which the debit mandate is valid  |
| c. Cancel - For cancelling the existing registered Mandate   | a. Start Date  |
| 8. Your Bank Account Number for debiting the amount  | b. End Date  |
| 9. Name of your bank and branch  | c. Or until cancelled  |
| 10. Your Bank branch IFSC code OR  | 21. Signatures of the account holder   |
| 11. Your Bank branch MICR code   | 22. Name of the account holder   |

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